



# Sample Submission Form

<b>Send Report to:</b>		<b>Send Invoice to:</b> <input type="checkbox"/> Same as "Send Report to"		<b>Send Report by:</b>	
Company:		Company:		<input type="checkbox"/> Email	
Address:		Address:		<input type="checkbox"/> Email CC	
City, State/Province:		City, State/Province:		<input type="checkbox"/> Raw Data required	
Zip/Postal Code:		Zip/Postal Code:			
Phone: Fax:		Phone: Fax:		<b>Turnaround Times</b>	
Email:		Email:		<input type="checkbox"/> Standard	
Contact:		Contact:		<input type="checkbox"/> 3-5 days	
Submitted by/Date:		Submitted by/Date:		<input type="checkbox"/> RUSH* <i>Date needed by:</i>	
Signature:		Signature:		<i>*Prior notice required. Various surcharges may apply as per T&amp;C.</i>	
<b>P.O. #:</b>		<b>Quote #:</b>		<b>CSO/DEA Registration #:</b>	
<b>Shipping Condition</b>		<b>Storage conditions</b>		<b>Sample Disposition</b>	
<input type="checkbox"/> Ambient/Room Temp <input type="checkbox"/> On Ice packs <input type="checkbox"/> On Dry Ice <input type="checkbox"/> Data Logger to be Returned* <input type="checkbox"/> Data Logger to be Read and Disposed		<input type="checkbox"/> Ambient/Room Temp <input type="checkbox"/> Refrigerated (2°C - 8°C) <input type="checkbox"/> Freezer (-15°C to -25°C) <input type="checkbox"/> Freezer (-20°C) <input type="checkbox"/> Freezer (-80°C)		<input type="checkbox"/> Discard Samples <input type="checkbox"/> Discard per request <input type="checkbox"/> Return Samples <input type="checkbox"/> Return Shipping Container* <input type="checkbox"/> Retain	
				<input type="checkbox"/> Hazardous <input type="checkbox"/> Non-Hazardous <input type="checkbox"/> Controlled Substance Class: <b>I II III IV</b>	
				<input type="checkbox"/> GMP <input type="checkbox"/> GLP <input type="checkbox"/> GMO <input type="checkbox"/> NHP <input type="checkbox"/> Stability <input type="checkbox"/> R&D <input type="checkbox"/> Method Development <input type="checkbox"/> Method Verification <input type="checkbox"/> Method Validation	
* Extra charges may apply – please provide FedEx/Purolator account # for returns.					
<input type="checkbox"/> MSDS provided* (REQUIRED) <b>*Note:</b> CCOHS regulations require that Material Safety Data Sheets be available for inspections to all employees who may come in contact with client supplied material. Please be advised that testing delays may result if MSDS sheets are not on file or attached.					
<b>Sample Description</b>		<b>Lot # / Batch #</b>	<b>No. of Units</b>	<b>Sample Amount</b>	<b>Test</b>
					<b>Method / Specifications / Analysis requested</b>
<b>Internal Use Only</b>					
<b>Received by &amp; Date:</b>		<b>Condition:</b> <input type="checkbox"/> Good <input type="checkbox"/> Damaged		<b>Comments:</b>	